



CERTIFIED PROFESSIONAL IN HEALTHCARE QUALITY® DETAILED CONTENT OUTLINE¹

1. Quality Leadership and Integration (19 Items)

A. Strategic Planning

1. Advise leadership on organizational improvement opportunities
2. Assist with the development of action plans or projects
3. Assist with establishing priorities
4. Participate in activities that support the quality governance infrastructure
5. Align quality and safety activities with strategic goals

B. Stakeholder Engagement

1. Identify resource needs to improve quality
2. Assess the organization's culture of quality and safety
3. Engage stakeholders to promote quality and safety
4. Provide consultative support to the governing body and key stakeholders regarding their roles and responsibilities related to quality improvement
5. Promote engagement and inter-professional teamwork

2. Performance and Process Improvement (27 Items)

- A. Implement quality improvement training
- B. Communicate quality improvement information within the organization
- C. Identify quality improvement opportunities
- D. Establish teams, roles, responsibilities, and scope
- E. Participate in activities to identify innovative or evidence-based practices
- F. Lead and facilitate change
- G. Use performance improvement methods (e.g., Lean, PDSA, Six Sigma)
- H. Use quality tools and techniques (e.g., fishbone diagram, FMEA, process map)
- I. Participate in monitoring of project timelines and deliverables
- J. Evaluate team effectiveness
- K. Evaluate the success of performance improvement projects and solutions

¹ Approximately 23% of the items will require recall on the part of the candidate, 57% will require application of knowledge, and 20% will require analysis. Each test form will include 15 unscored pretest items in addition to the 125 scored items. | Last updated: 3/2023
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3. Population Health and Care Transitions (11 Items)

- A. Identify data and resources that are important in determining the health status of defined populations
- B. Identify population health management strategies to integrate into improvement initiatives
- C. Incorporate prevention, wellness, and disease management solutions into improvement initiatives
- D. Incorporate techniques to address health disparities and promote equity into improvement initiatives
- E. Analyze and use clinical, cost, equity, and social determinants of health data to drive and monitor improvement efforts
- F. Identify opportunities for improvement in care transitions
- G. Collaborate with stakeholders to improve and optimize care processes and transitions
- H. Incorporate concepts of social determinants of health into improvement activities

4. Health Data Analytics (26 Items)

A. Data Management Systems

- 1. Assist in evaluating and developing data management systems to support quality improvement
- 2. Design data collection plans:
 - a. Measure development (e.g. definitions, goals, thresholds, numerators, and denominators)
 - b. Tools and techniques
 - c. Sampling methodology
- 3. Identify and select measures (e.g. structure, process, outcome, experience)
- 4. Collect and validate quantitative and qualitative data
- 5. Identify external data sources for comparison and benchmarking
- 6. Design scorecards and dashboards for different audiences

B. Measurement and Analysis

- 1. Use data management systems for organization, analysis, and reporting of data
- 2. Use data visualization and display techniques
- 3. Use measurement tools to evaluate process improvement
- 4. Use statistics to describe data and examine relationships (e.g., measures of central tendency, standard deviation, correlation, regression, t-test)
- 5. Use statistical process control techniques and tools (e.g., common and special cause variation, control charts, trend analysis)
- 6. Compare data sources to establish benchmarks
- 7. Interpret data to support decision-makings

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5. Patient Safety (18 Items)

- A. Identify technology solutions to enhance patient safety
- B. Facilitate the ongoing evaluation of safety activities
- C. Apply techniques to enhance the culture of safety within the organization
- D. Integrate safety concepts throughout the organization
- E. Use safety principles (e.g., human factors engineering, high reliability, high-performance teams, systems thinking)
- F. Participate in safety and risk management activities related to:
 - 1. Safety event/incident reporting
 - 2. Sentinel/unexpected event review
 - 3. Root cause analysis
 - 4. Proactive risk assessment

6. Quality Review and Accountability (16 Items)

- A. Apply standards, best practices, and other information from quality-related organizations
- B. Evaluate compliance with internal and external requirements for:
 - 1. Clinical practice guidelines, pathways, and outcomes
 - 2. Quality-based payment programs
 - 3. Documentation
 - 4. Practitioner performance evaluation
 - 5. Patient experience
 - 6. Identification of reportable events for accreditation and regulatory bodies
- C. Maintain confidentiality of performance/quality improvement records and reports
- D. Implement and evaluate quality initiatives that impact reimbursement

7. Regulatory and Accreditation (8 Items)

- A. Evaluate appropriate accreditation, certification, and recognition options
- B. Promote awareness of statutory and regulatory requirements within the organization
- C. Support processes for evaluating, monitoring, and improving compliance with organizational, state, and federal requirements
- D. Maintain survey or accreditation readiness

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