

CPHQ Standard Setting Task Team

The CPHQ Standard Setting Task Team is an ad hoc team convened for the purpose of participating in a NAHQ-facilitated standard setting study used to formally establish the passing standard for the CPHQ exam. **The Standard Setting Study will take place Friday, January 20th, 2023.**

Charge

Participate in a one-day, virtual study involving reviewing CPHQ exam questions and rating their difficulty. Data from this study will help inform NAHQ in the establishment of the passing standard for the CPHQ exam.

Structure

The team will be composed of 8-12 CPHQ credential holders currently working in a healthcare quality function.

Responsibilities

- Attend the virtual Standard Setting Study for its duration on Friday, January 20th, 2023
- Participate in facilitated exercises during the study, including reviewing and rating exam questions

Qualifications

- Be an active CPHQ credential holder
- Be currently working in a healthcare quality role
- Disclose potential conflicts of interest

Estimated Number of Meetings & Time Commitment

For this ad-hoc study, team members will be required to participate in the one-day, virtual meeting on Friday, January 20th, 2023. All participants must be available for the full day.

Confidentiality & Conflict of Interest

- All volunteers are required to complete and sign copyright assignment and confidentiality agreements, and conflict of interest disclosure forms prior to beginning work on any NAHQ projects and/or commissions and teams.
- Conflict of interest will be disclosed at the time of application, and subsequently should be disclosed before the study should additional conflicts arise.
- All work conducted on behalf of NAHQ through a project and/or work on a commission or team, shall be deemed "work made for hire" (as defined by the federal Copyright Act, 17 U.S.C. Section 101 et seq.) and therefore NAHQ shall be the author of the work product and shall be the exclusive owner of all copyright, title, and interest in and to the work.
- A variety of confidential information will be shared with volunteers throughout the course of their engagement with NAHQ. All information, data, meetings, discussion, deliberations and decisions, and all materials provided in connection with the volunteer engagements that is known to be or reasonably should be known to be confidential, shall be maintained confidentially.